



# FUND MARCHÉ/COURS POUR LE HAUT

## MISSION

This fund mainly serves to financially help parents living in the Haut-Saint-François (HSF), so that their children can have access more easily to sports, artistic or cultural activities.

A request can be made, and it is possible that the MRC will pay for a portion of the registration costs or for the purchase of the necessary equipment to practice said activity.

A selection committee comprised of elected representatives or municipal leaders, are mandated to accept to grant or not a certain amount of money according to a predetermined criteria grid.

Additional elements were added when these criteria were revisited in 2023, their descriptions are on the following pages.

# FUND



## FOUR WAYS TO ACCESS SAID FUNDS

### Individual requests

Any parent in the HSF can submit a financial aid request for their children aged 18 and under if they qualify according to the admissibility criteria. All they must do is fill out the [form](#) and include all requested supporting documents. Requests will be analysed by the committee within a week following the deposit deadline for each session and responses will be given within 2 weeks.

### Requests coming from HSF organisations

Since summer 2023, financial aid requests can come from an educational, municipal or community organisation. Evidently, these types of organisations know their clientèle very well and can discern which families are experiencing financial difficulties whether permanent or temporary and could benefit from these funds. All that needs to be done is to fill out the [form reserved for organisations](#). It is to be noted that the supporting documents to be provided are mainly for qualitative purposes. A response will also be given within 2 weeks following the deposit limit deadline. HSF early childhood centres can also submit a request in their name for a leisure activity considering that most parents would need support to pay for the costs attached.

# FUND



## Sports organisation requests

It is also possible for sports or leisure HSF organisations to submit a request for the reimbursement of equipment used by youths when practicing said sport or for tournament registration costs. These requests must be made by the organisation themselves and the amount must not be used for the players'/coaches' personal expenses. The form will be sent directly to these organisations.

## Development of new leisure services

The reform committee has chosen to reserve 20% of the profits raised for each edition of the Marche/cours pour leHaut events to go towards the development of new leisure activities within the territory or to promote activity providers who are starting or that are lesser known by HSF citizens. Thus, these organisations will be able to contact the MRC leisure team to explain their project whether it is in the development or start-up stages. The project will then be submitted to the selection committee which will decide on the way it will help and the amount given.

# FUND



## WHERE DOES THIS FUND COME FROM ?

The Marche/cours pour le Haut fund is comprised of profits gathered from the first 8 editions of the same name [events](#). This annual benefit event moves from one municipality to another and is organised by the MRC leisure team in collaboration with the host municipality and precious support from leisure professionals working in the HSF region

## NEW IN 2023

### Senior's aspect

During the 8th edition, the event organisation committee for the Haut decided to add a 3km circuit for seniors. To be fair, we have also added a senior's section to the fund. Requests will have to be provided by HSF senior community organisations which will be able to ask the MRC leisure team for help buying leisure material or to offer seats paid by the MRC so a greater number of members can participate in their activities. The form will be directly sent to these organisations.

# FUND



## ADMISSIBILITY CRITERIA

- The child must be aged 18 or under at the time the request is made, and seniors must be aged 60 and over.
- The child or senior for which the request is being submitted must live in the MRC Haut- Saint-François territory
- Organisations that will submit requests for a child or senior must have their main office in the HSF
- The on-line form must be filled out by an organisation or a parent and submitted electronically.

## IMPORTANT

- Only one request per child/senior, per session
- One submission deposit limit per session
- 3 sessions per year:
  - #1 : January to April activities: January 31
  - #2 : May to August activities: June 15
  - #3 : September to December activities: September 1

# FUND



## COMPOSITION OF THE REVISION AND SELECTION COMMITTEE

- Three municipal councillors
- Two leisure activity agents
- Two municipal leaders
- MRC HSF leisure coordinator

## BROADCAST PLAN

Following the adoption of the new terms of the fund by the MRC du Haut-Saint-François, a communication strategy will be established to inform educational, municipal, community and sports partners of the new terms. A promotion plan focused on enlarging the funds accessibility will be deployed to increase the number of individual requests.

# FUND



REIMBURSEMENT PERCENTAGE ESTABLISHED  
ACCORDING TO THE TOTAL REGISTRATION  
COSTS AND EQUIPMENT ADMISSIBLE

Total cost	Percentage paid by the fund
\$150 or less	100%
Between \$151 and \$350	80%
Between \$351 and \$600	75%
Between \$601 and \$700	70%
More than \$701	60%

## IMPORTANT

Requests of \$150 or less will be automatically reimbursed. Requests of \$151 or more must be submitted and approved by the selection committee.

# FUND



## PRIORITISATION CRITERIA

Should the number of requests surpass the amount available in the fund, here is the prioritisation order established by the selection committee :

- Submission presenting the lowest annual gross income (less than \$20 000/year)
- Submission from a big family (3 children or more)
- Submission from a single parent family
- Activities taking place on the HSF territory

## FOR ANY QUESTIONS OR INFORMATION REQUESTS

Marie-Pierre Hamel  
Leisure coordinator for the  
MRC du Haut-Saint-François

819 560-8400 poste 2114  
[mp.hamel@hsfqc.ca](mailto:mp.hamel@hsfqc.ca)

## THIS PROJECT IS SPEARHEADED BY

